

# **HIP SHADE DESIGN INSTALLATION**

**RECTANGULAR EMBEDDED**

**RECTANGULAR WITH BASE PLATES**

**SQUARE EMBEDDED**

**SQUARE WITH BASE PLATES**

# INSTALLATION INTRODUCTION

It is very important that you read this entire manual before beginning the installation process. We are continuously striving to improve our product, and the *Installation Introduction* will contain the latest up-to-date information.

## **STORAGE:**

When Shade Unit equipment is received at the job site it should be installed as soon as possible (within a few days). We package the equipment components to keep them safe and damage-free during shipment. However, the packaging material is not suited for periods of extended storage in an uncontrolled environment. The combination of moisture in the air mixed with heat generated inside the plastic shrink-wrap may cause damage to the finish of powder-coated frame members.

If an immediate installation is not possible, certain steps should be taken to minimize the risk of damage to the components. If Shade components must be stored, ideally they should be kept in a controlled warehouse or storage container environment away from heat and moisture. If this is not possible, the packaging material should be removed. Care is recommended when using cutting blades to remove packaging. Keep blades away from powdercoated surfaces to avoid damage to finish.

## **INVENTORY:**

It is very important that you inventory all Shade equipment received using the Packing List that shipped with your unit. Review all items for proper quantities and check for any damaged components. Notify us immediately if any components are missing or damaged.

IF YOU NEED TO REPLACE DAMAGED PARTS OR HAVE INSTALLATION  
QUESTIONS, PLEASE CALL OUR CUSTOMER SERVICE REPRESENTATIVES

## SHADE UNIT SITE PREPARATION

Using the provided plan view drawing of your unit, locate the position of all four support columns.

All loose asphalt, concrete and debris must be removed from the entire site prior to installation.

Site must be graded as close to level as possible to aid in unit construction. Special installation considerations must be implemented for sites that are not level.

The customer is responsible for checking local soil and drainage conditions within the site area. Proper drainage around the unit and the support columns is important. Inquire with local contractors in your area for drainage recommendations.

Site must be surveyed for underground hazards such as Electrical Cables, Phone Lines and Gas or Water Pipes. Serious injury or death could result if these hazards are not first located and marked within the site.

Never leave the job site unattended without making sure that all open holes are covered with material such as plywood. Rope off all unfinished construction to keep children away from site until job is complete.

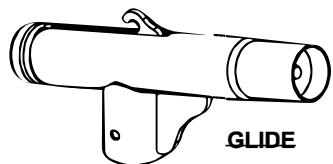


## REQUIRED TOOLS

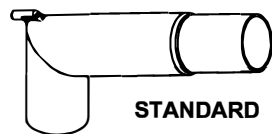
- (A) Safety Glasses
- (B) String Level, Magnetic Level
- (C) Rubber Mallet
- (D) Shovel / Post Hole Digger / Auger
- (E) Tape measure
- (F) Rechargeable Drill / Drill Bit Set
- (G) Socket Set (SAE)
- (H) Adjustable Wrench
- (I) Center Punch
- (J) Two Ladders (10' recommended)
- (K) Duct Tape
- (L) One 2" x 8" x 16" Wood Length
- (M) Multiple Scrap 2" x 4" x 8' Lengths
- (N) 1/2" x 4' x 4' Plywood Sheet
- (O) Wheelbarrow / Loader



# SHADE UNIT COMPONENT INVENTORY

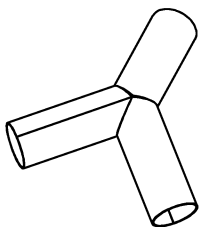


GLIDE

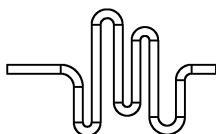


STANDARD

(4) GLIDE OR STANDARD ELBOWS



(2) "Y" CONNECTIONS



(1) CABLE LENGTH  
Cable Will Be Installed Within  
Fabric If Shade Has Glide Elbows.



(4) HEX  
HEAD BOLTS



(4) NYLOCK  
HEX NUTS



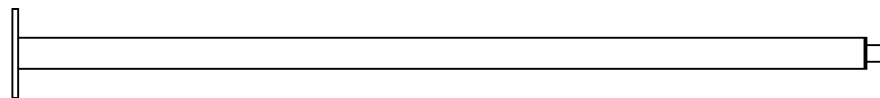
(4) CABLE CLAMPS  
Supplied With Shade Units  
Using Standard Elbows



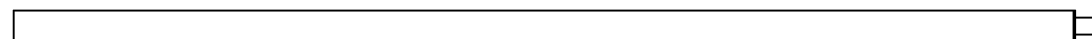
(20) SELF  
TAPPING SCREWS



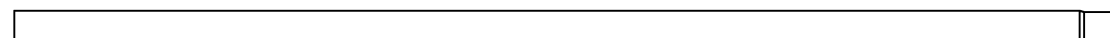
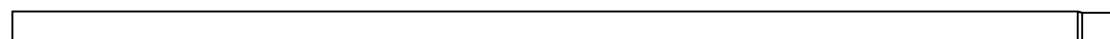
TURNBUCKLE  
Turnbuckle Is Supplied With  
Shade Units Using Standard Elbows.



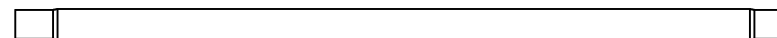
(4) BASE PLATE OR EMBEDDED COLUMNS



(4) HIP RAFTERS



Bracket Will Be Welded To One Rafter  
If Shade Structure Has Standard Elbows



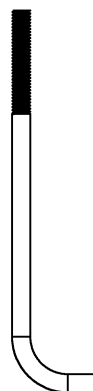
(1) RIDGE POLE



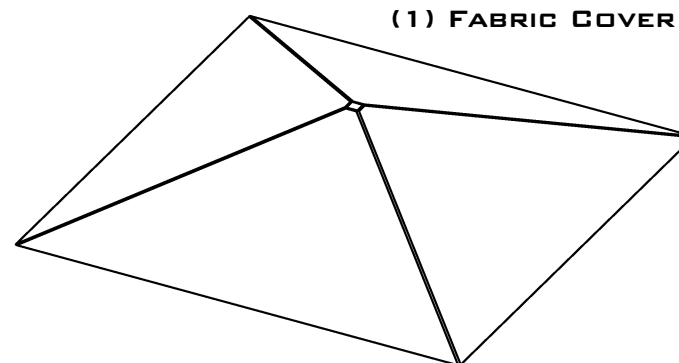
(32) ANCHOR  
ROD NUTS



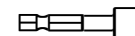
(32) ANCHOR  
ROD WASHERS



(16) ANCHOR RODS  
Supplied With 12" x 12" Or  
Larger Base Plate Columns.



(1) FABRIC COVER



DRIVER TOOL

## STEP #1:

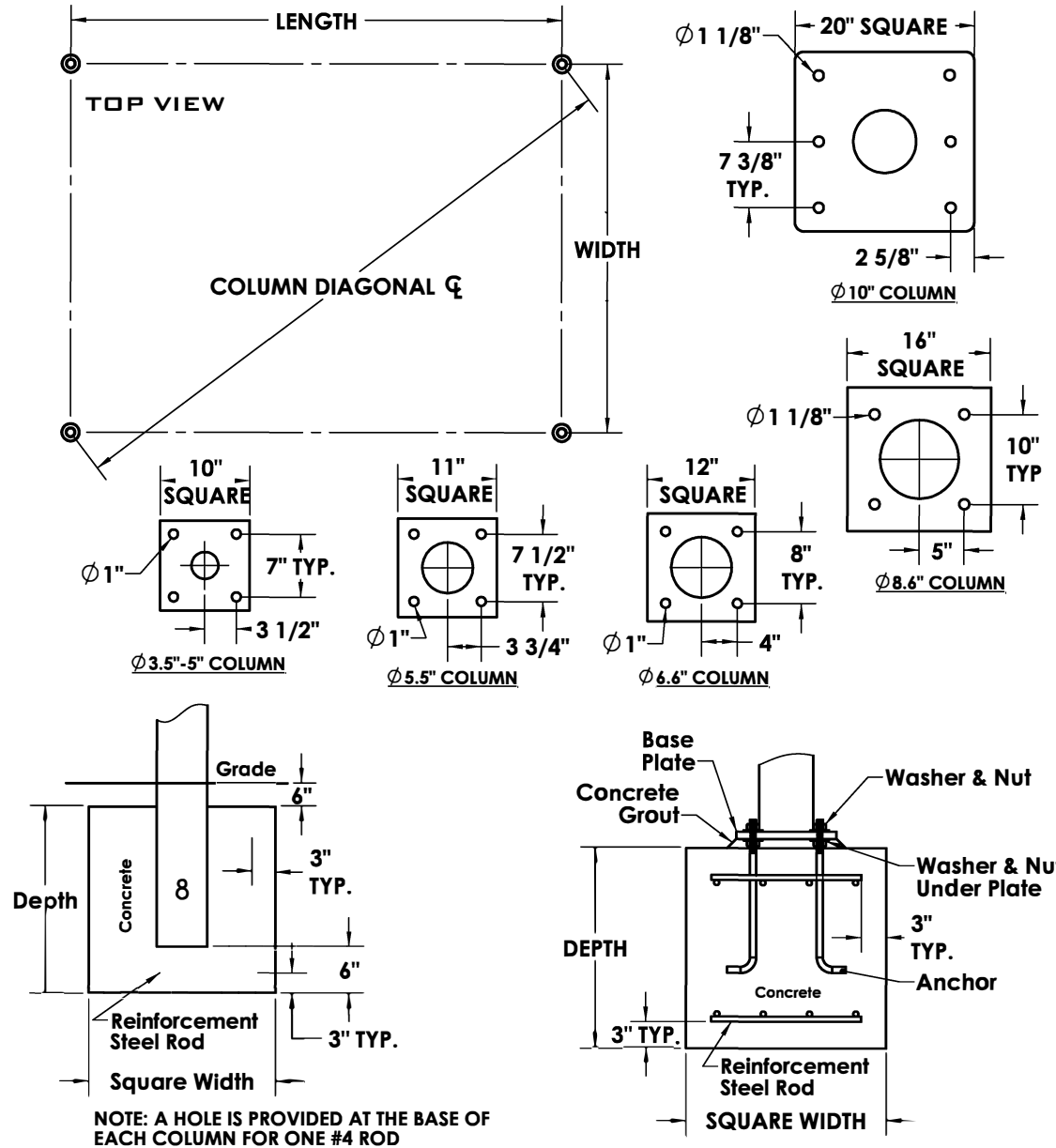
Locate and mark the positions of the four upright columns. Refer to the specific dimension information for your Shade unit provided in this packet.

### EMBEDDED COLUMNS:

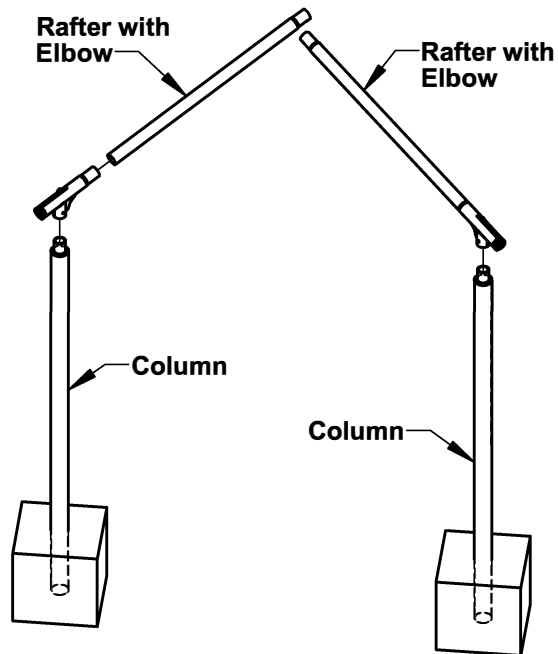
- Excavate footings in accordance with the dimensions specified for your Shade unit.
- Refer to the specific dimensions provided for your unit within in this packet.
- Place a 3" block in the bottom of each hole.
- Place a column into each hole on top of each block.
- Block and brace each column into position making sure that they are plumb and remain on centers. The distance between the columns at the top between cap centers must be correct.
- Pour concrete around columns until it is three inches below grade level. Allow concrete to harden for 48-hours before proceeding to next step.

### BASE PLATE COLUMNS:

- Excavate footings for concrete pads in accordance with the dimensions specified for your shade structure. Refer to the specific dimensions provided in this packet.
- Cut the plywood sheet into four squares 2" larger than your base plates. Working from the center, mark off the hole pattern that applies to your base plate. Mark the center point of the column as well.
- Drill four holes through the plywood at the outer marks. Make the holes slightly larger than the anchor diameter.
- Insert the four anchors through the holes. Thread a nut completely over each anchor on top of the plywood. The four anchors should hang from the plywood.
- Fill the footer holes with concrete to 4" below grade.
- Place one Plywood sheet with anchors over each footer submersing the anchors into the concrete. Make sure the the center marks are on your column centers.
- After the concrete has started to harden you must remove the hardware and plywood from each footer.
- Let concrete harden for 48-hours.
- Re-thread a nut over each anchor down to the concrete. Place a washer over each anchor followed by each column base plate. Adjust the nuts under the base plates to plumb each column. Insert a washer and thread a nut over each anchor tight against base plate.
- Apply concrete Grout base between base plates and concrete.



BASE PLATE APPLICATIONS AND DIMENSION



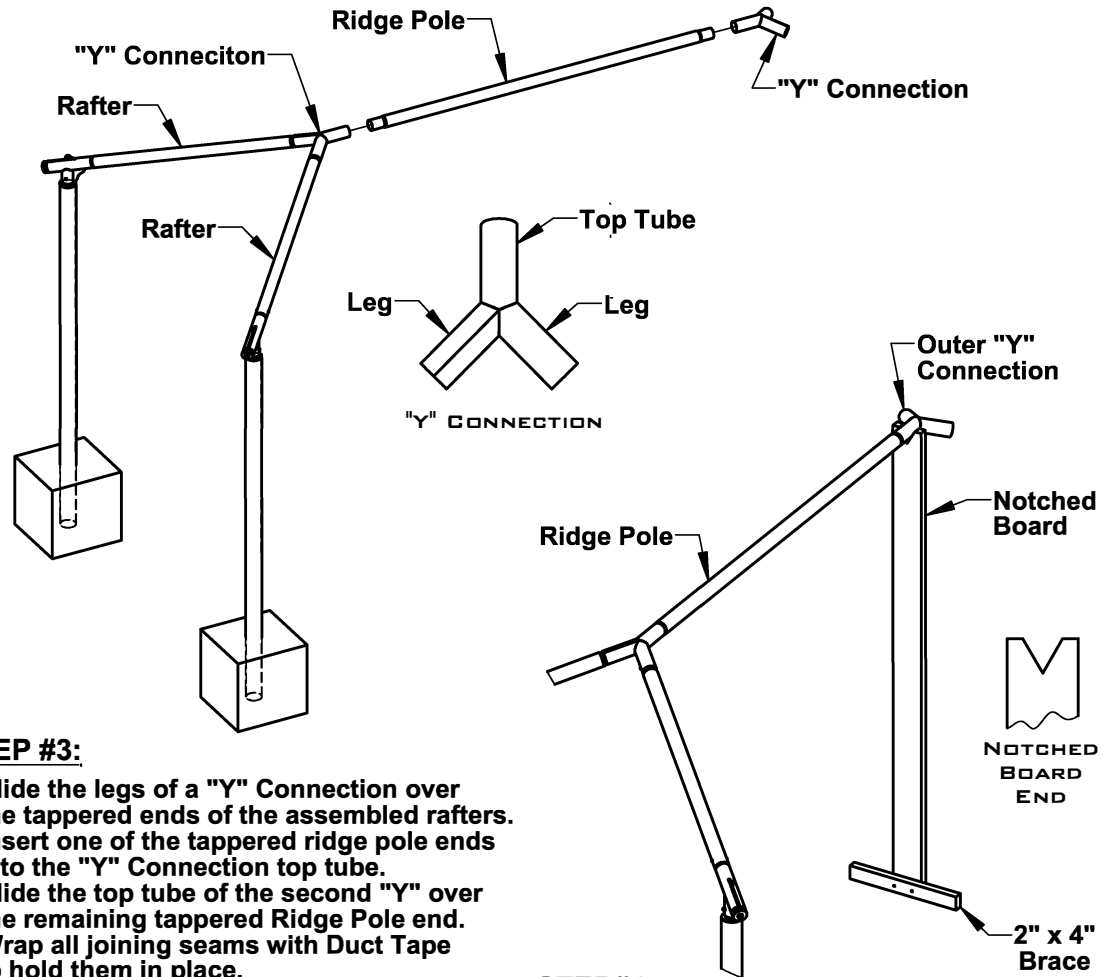
### STEP #2:

-Begin the frame assembly by inserting the tapered ends of two elbows into the non-tapered ends of two rafters.  
**HELPFUL HINT:** Wrap the joined parts with Duct Tape over the seam to hold them in place.

#### Standard Elbows:

One of your four Rafters will have a welded turnbuckle bracket along its length. Location of this Rafter is optional but Turnbuckle Bracket must be toward ground.

-Using adequate manpower and ladders, lift the two rafter assemblies and slide open leg of elbow down over the top of the column cap.

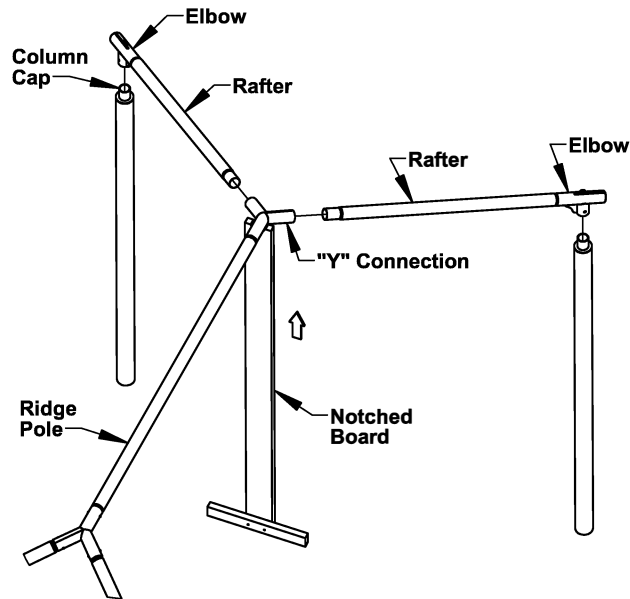


### STEP #3:

- Slide the legs of a "Y" Connection over the tapered ends of the assembled rafters.
- Insert one of the tapered ridge pole ends into the "Y" Connection top tube.
- Slide the top tube of the second "Y" over the remaining tapered Ridge Pole end.
- Wrap all joining seams with Duct Tape to hold them in place.

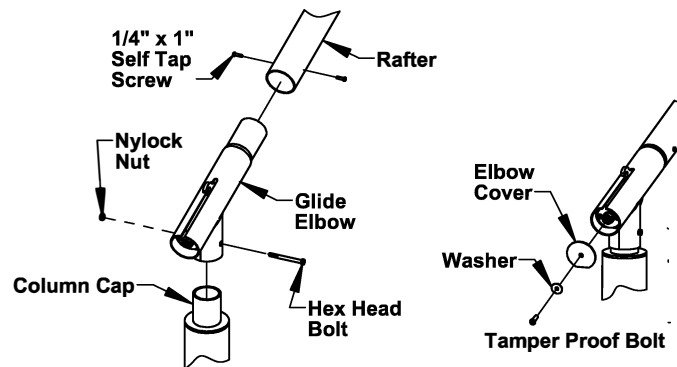
### STEP#4:

-Cut a vee notch in one end of the 2" x 8" that will cradle the "Y" Connection top tube. Cut length from the bottom of the board to equal height of ridge pole above ground. Add a 2" x 4" brace across the bottom. Place the boards under the outer "Y" to support the assembly.



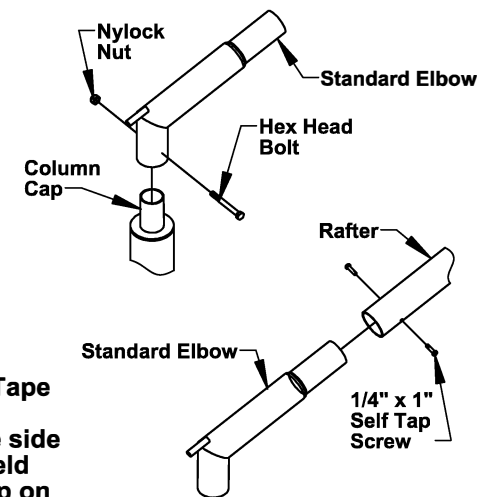
#### STEP#5:

- Insert the remaining two Elbows into the non-tapered ends of the remaining Rafters. Wrap seams with Duct tape.
- Insert the tapered ends of the Rafter assemblies into the suspended "Y" Connection.
- Raise the rafters now connected to the Ridge Pole and pull Elbow legs over remaining Column caps. Slide Elbow legs down over Column caps completely.  
**HELPFUL HINT:** Have a third person lift the board to raise the Ridge Pole when pulling Elbows into position. This will help locate the Elbow legs over the Column caps.



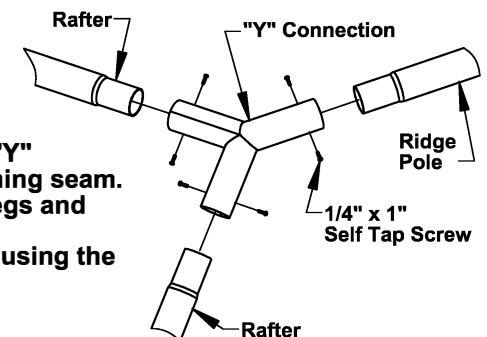
#### STEP#6:

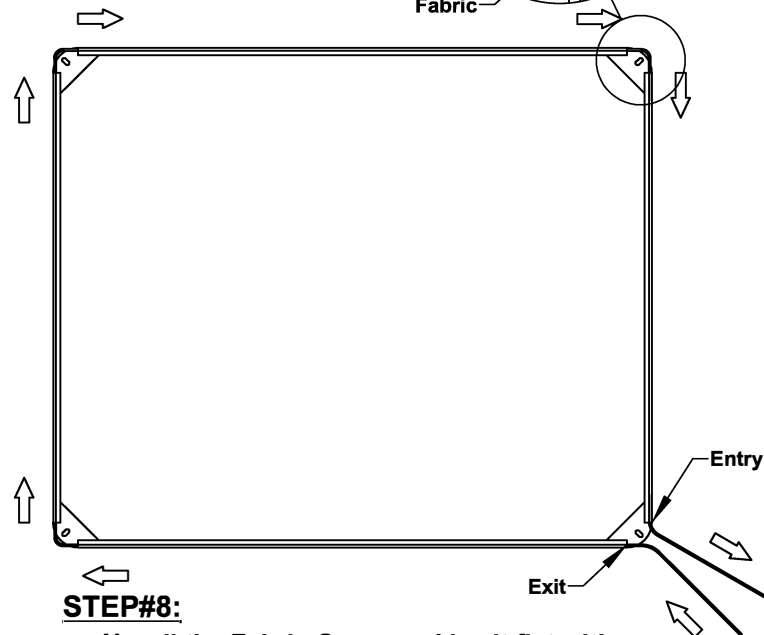
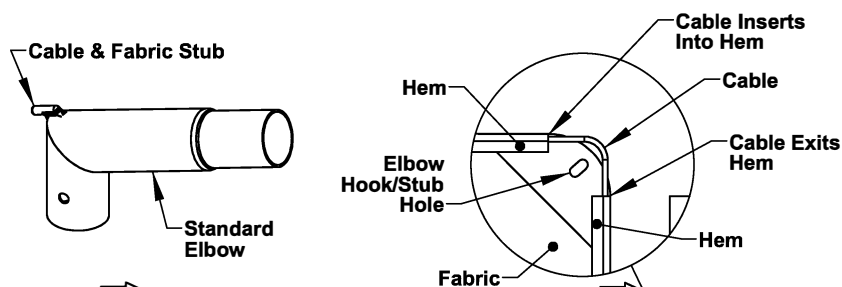
- At this point the frame is complete and all Duct Tape can be removed.
- Using a steel center punch, strike a point on one side of each elbow 2" above the column cap plate. Field drill a hole completely through the elbow and cap on your mark. Use a 7/16" bit for 3/8" bolts and a 9/16" bit for 1/2" bolts.
- Install the provided 3/8" or 1/2" hex head bolts through the hole and secure with a Nylock hex nut of the same size.
- Remove Protective Covers from Glide Elbows if applicable.
- Strike a point on each side of each Rafter 2" above the joining seam with the Elbow.
- Field drill a 3/16" hole through the rafter and Elbow end at each location.
- Install a self tapping screw in each hole using the provided tool and drill.



#### STEP#7:

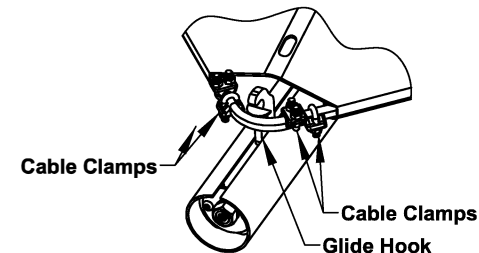
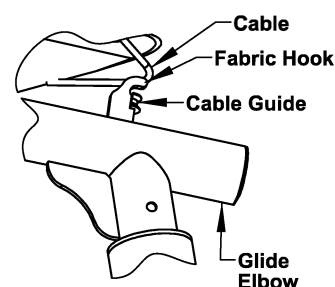
- Strike a point on each side of the three "Y" Connection legs 2" above the Rafter joining seam.
- Field drill a 3/16" hole through the "Y" legs and Rafter end at each location.
- Install a self tapping screw in each hole using the provided tool and drill.





#### STEP#8:

- Unroll the Fabric Cover and lay it flat with the bottom (Hem side) up.
- Insert one end of the cable into the one of the two Hem openings at a corner. Feed the cable through the hem until it exits at the next corner. Pull the cable completely through leaving 1'- 3" at the insertion end.
- Tuck the end that just exited back into the adjacent hem on the same corner.
- Repeat this procedure until both ends exit the same corner.



#### STEP#9:

##### Securing Fabric Cover

**NOTE:** Larger shades will have a *Cable Guide* at the base of the fabric hook to separate the cable from the fabric.

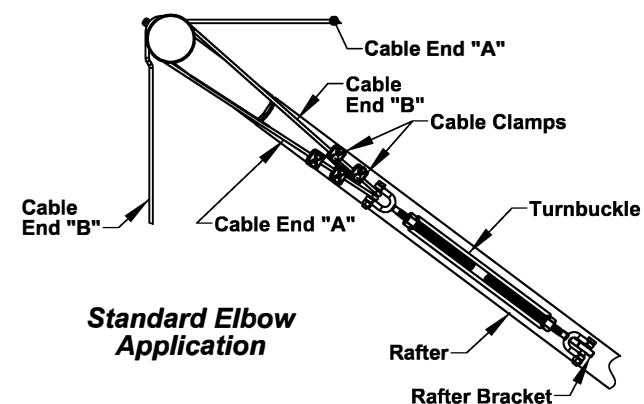
*Before attaching fabric make sure that all glide hooks are in their highest position at the top end of the slot.*

- Working from either end of the structure, pull the Fabric cover over the framework with the HEM SIDE DOWN.
  - Start with one of the corners without the loose ends. Pull the cable over the hook and place in cable guide if applicable.
  - Pull the Fabric Strap sewn to the corner underside over the hook.
  - Pull the corner over the hook inserting hook through hole in fabric fabric.
  - Repeat procedure at all corners without the loose ends.
- Be sure that cable is always below fabric.

**NOTE:** Fabric will be tight and may need pulled over hooks.

- Cross cables over within the cable guide or hook at the remaining corner.

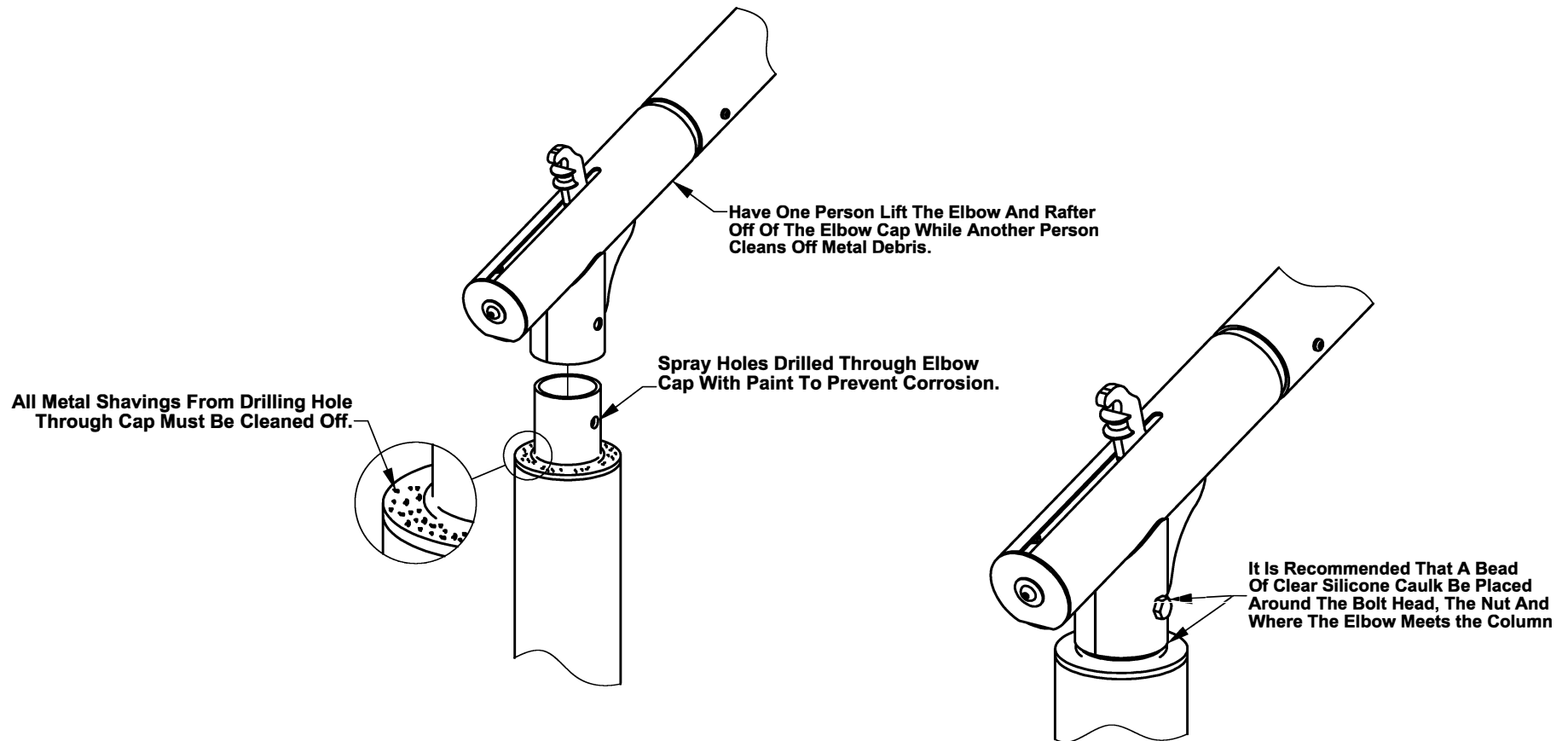
Draw cables tight removing all slack. Secure the cables together with two clamps on either side of hook.  
Tuck loose cable ends back into fabric hems.



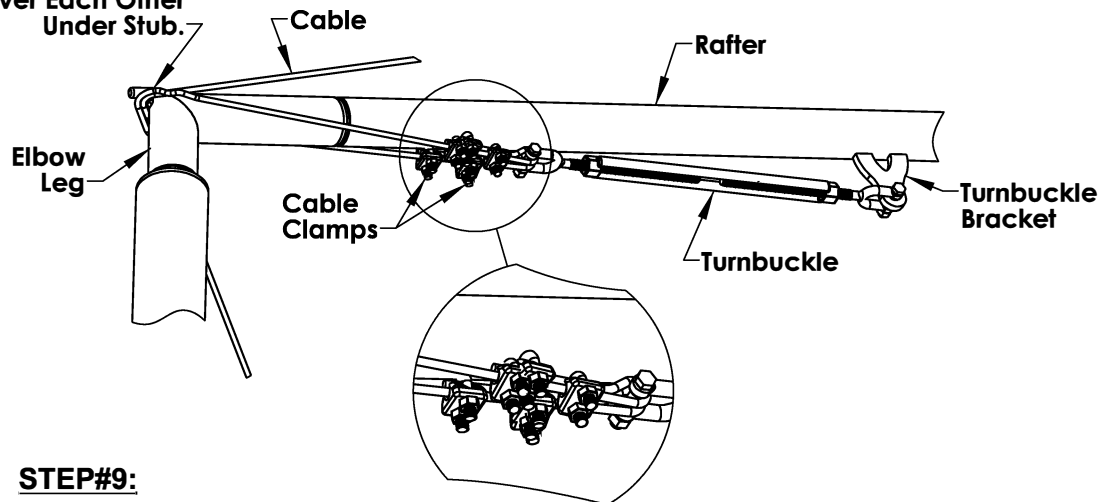


# **ATTENTION!**

**Metal Shavings Must Be Removed To Prevent Corrosive Staining.**



Cables Cross  
Over Each Other  
Under Stub.



### STEP#9:

#### Standard Elbows

- Locate the Rafter with the Turnbuckle Bracket. This will be the corner where the loose cable ends of the Fabric cover will be located.
- Starting at the corner diagonal to the loose cables, pull the cable and Fabric corner hole over the stub welded to the tip of the Elbow. Cable must go over first.
- Move to the adjacent two corners and repeat this procedure.  
NOTE: Fabric will be tight and may need pulled by rope and guided over stub.
- Attach one end of the supplied Turnbuckle to the Bracket. Extend the Turnbuckle to near full length leaving one inch of threads unused at each end.
- Pull one of the loose cable ends around the Elbow leg under the stub. Run the cable end up the rafter and loop it through the remaining Turnbuckle end. Pull cable snug tight and secure snug tight with cable clamp.
- Repeat this procedure with remaining cable end crossing over the first cable under stub. Pull this cable as tight as possible before clamping.
- Pull Remaining Fabric corner hole over Elbow stub using rope if necessary.
- Re-adjust both cables as tight as possible before securing with two cable clamps per cable.
- Rotate Turnbuckle to apply more tension to cables being careful not to over tighten.

Protective Cover  
\*Drain Opening  
At The Bottom

Washer

Cover Bolt

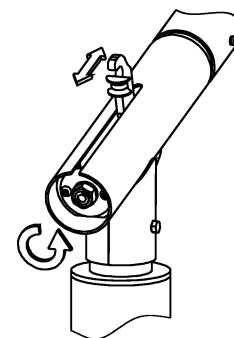
### STEP#10:

#### Glide Elbow:

- Remove protective cover from Elbow end using standard Allen head wrench or provided T-45 Torx wrench.

### STEP#11:

- Rotate Hex Nuts within Elbow ends the same amount at all corners to tension or loosen Fabric Cover. Be careful not to over tighten cable and fabric.
- Re-insert protective covers and secure with hardware.





## **WARNING:**

**Cables must exit through holes under webbing to ensure spacing for the FOUR cable clamps.**